

<b>2009-2010 TMC Planning Schedule for Square 4</b>			Sq 4 - Feb. 22, 2010 to Mar. 27, 2010 (6weeks)
<b>Post "will not curl sheet" on BB</b>	Callie	by Mon, Jan. 11, 2010	Up to Fri, Jan 16, make daily announcements to remind curlers of the "will not curl sheet"
<b>Phone List for Phoners</b>		by Mon, Jan. 11, 2010	email/or hardcopy from Wiens
<b>Start phoning</b>		Mon., Jan. 11, 2010	record result of phone call on phone list
Krismer		1 to 40	Only phone curlers that did not curl regularly in Sq 3
Mack		41 to 79	
Shorten		80 to 119	<b>Note:</b> When phoning ask for any prospective new members
Wiens		120 to end of list	
<b>Complete phoning</b>		by Mon, Jan. 18, 2010	email/hardcopy of results to Wiens
<b>Results of phone lists to TMC and DC</b>		by Wed, Jan. 20, 2010	email/hardcopy of results to TMC & DC
<b>Interclub Meeting</b>		Tues., Jan. 26, 2010, 11:30am, Callie	
<b>1st TMC &amp; DC meeting</b>	E-mail	Fri, Jan. 22, 2010	to determine # of teams & assign positions
<b>Prepare Draws</b>		by Feb. 8, 2010	email/hardcopy of sorted results to TMC & DC
<b>Prepare Team Make-up</b>		by Feb. 8, 2010	Kocur & Shorten
<b>2nd TMC &amp; DC meeting</b>	E-mail	Fri, Feb. 8, 2010	Mack, Krismer & Kocur
<b>Exec meeting (approved Dec 16, 2009)</b>	Callie	Wed, Feb. 10, 2010, 3:30 pm	if needed to finalize TM & D
<b>Inform Callie Office</b>		by Thur, Feb. 11, 2010	to approve TM & D
<b>Callie to update web page</b>		by Fri, Feb. 12, 2010	provide approved documents to Callie staff
<b>Post approved TM &amp; D</b>	Callie	by Fri, Feb. 12, 2010	
<b>Phone skips by TMC</b>		by Mon, Feb. 15, 2010	by TMC & DC
Krismer		T1 - 5	Provide: (1) team members' names & tele #'s;
Mack		T6 - 11	(2) date of first game; and to
Shorten		T12- 17	(3) Ask skips to phone their team with date of first game and collect membership fees from curlers
Wiens		T18 - end	that did not curl in Sq 1
			(4) check web site for information

<b>Copy documents</b>	Skips	by Fri, Feb. 19, 2010	by Bob Butts
(copy documents for)		Date & Team Name Draw sheet	
		Game Date Draw sheet	
		Team Make-up sheet	
		Spare sheet	
		Skip's Respnsonibilities sheet	new skips only
	others	Game Date Draw sheet	
		Team Make-up sheet	
<b>Distribute documents to skips</b>		by Fri, Feb. 19, 2010	by Bob Butts
<b>Curling starts</b>		Mon, Feb. 22, 2010	